

**Trinity Presbyterian Church  
Building Use Application**

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Event Date: \_\_\_\_\_ Unlock Time: \_\_\_\_\_ Lock Time: \_\_\_\_\_

Specific facilities requested:  Sanctuary  Kitchen  Nursery  House  
(Check all that apply)  Classrooms (specify): \_\_\_\_\_  
 Other (describe): \_\_\_\_\_

Furniture rearranged by: \_\_\_\_\_

Decorations: \_\_\_\_\_

Audio/visual: \_\_\_\_\_

Additional requests/needs: \_\_\_\_\_

*I have read the Trinity Presbyterian Church Building Use Policy,  
and I agree to abide by it.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Please submit by mail to:*  
Trinity Presbyterian Church  
3251 Greendale Rd.  
Birmingham, AL 35243

OR

*scan and email to:*  
TPCBham@gmail.com

Action Taken: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit received: \_\_\_\_\_ Additional Fees: \_\_\_\_\_

Person opening: \_\_\_\_\_ Person closing: \_\_\_\_\_